

Little Falls Public Library Board of Trustees

Regular Meeting Minutes

March 11, 2026

The regular meeting of the Little Falls Public Library Board of Trustees was called to order at 7:05 PM, Ms. Anne Kahwaty presiding.

Present: Anne Kahwaty, Carol Miller, Peter Tomasi, Nancy Friedrich, Casey Fronzuto, Thomas Kazmark, Alexis Ariemma, Shana Opdenberg, Christine Hablitz Jennifer Cole

Absent: None

A motion was made by Ms. Hablitz, seconded by Mr. Kazmark, to accept the Minutes of the February 12, 2026 meeting. Discussion: None. On a voice vote the motion passed.

A motion was made by Ms. Hablitz, seconded by Ms. Opdenberg, to open the meeting to the public. Discussion: None. A motion was made by Ms. Opdenberg, seconded by Ms. Fronzuto, to close the meeting to the public. Discussion: None. On a voice vote the motion passed.

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to accept the Financial Report for the month of February 2026. Discussion: Energy bills are high. We received donations in memory of Nancy Bayda, a former Library Board Trustee. On a roll call the motion passed.

A motion was made by Ms. Hablitz, seconded by Ms. Ariemma, to approve the bills for February 2026 for payment, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

A motion was made by Ms. Opdenberg, seconded by Ms. Fronzuto, to pay the salaries for the month of March 2026, in advance of the next Board meeting, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

DIRECTOR'S REPORT

A motion was made by Ms. Hablitz, seconded by Mr. Kazmark, to accept the Director's Report. Discussion: Joe attended a PALS/PLUS circulation meeting. Jennifer attended a Township safety meeting. Programs: Museum of Early Trades and Crafts; Life of Gratitude; Revolutionary War links to New Jersey; Open chess for kids; Exploring new foods for kids; Money program for kids. Maintenance was done on the burglar alarm for the front door. Received first payment from the Township in the amount of \$226,011.75. The Friends group donated \$3,000 for the Summer Reading Program. Dig In grant was received in the amount of \$1,250. On a voice vote the motion passed.

COMMITTEE REPORTS

Executive: Ms. Kahwaty, Ms. Miller, Mr. Tomasi: Jennifer's annual review was done.

Building and Grounds: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark: See above.

Policy and Planning: Ms. Kahwaty, Ms. Friedrich, Ms. Fronzuto, Ms. Miller: Several policies are under review.

Human Resources: Ms. Kahwaty, Ms. Miller, Mr. Tomasi, Ms. Fronzuto: Jennifer is conducting interviews for Shannon's position.

Schools and Outreach: Ms. Fronzuto, Ms. Ariemma, Ms. Friedrich: No report.

Friends: Ms. Friedrich, Ms. Ariemma, Mr. Kazmark: Next meeting is Tuesday, March 17th at 7:30 PM. We received their check for the Summer Reading Program, which starts on June 10th.

Arts and Culture: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark: Current exhibit is Line of Work by Phil Cantor. Reception will be held on Friday, March 13th from 6 PM until 8 PM.

Grants: Ms. Kahwaty, Ms. Hablitz, Ms. Friedrich, Ms. Fronzuto: Joe and Jeff are working on the Rev250 project. Dig In grant was received. We will be getting the beds ready for Spring.

CORRESPONDENCE:

Donations have been received in memory of Nancy Bayda.

OLD BUSINESS:

Trustee Professional Development: Two hours for each Trustee.

Camera Replacement: Order was placed with current company.

NEW BUSINESS:

State Report: Submitted February 27th.

Capital Budget Resolution for 2025-2029: Was signed. \$166,387.36 is now in restricted Capital funds.

OTHER BUSINESS:

April Board meeting date was changed. A motion was made by Ms. Hablitz, seconded by Mr. Tomasi, to change the April Library Board meeting date from Thursday, April 2nd to Thursday, April 9th at 7:00 PM. On a voice vote the motion passed.

There being no further business, a motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to adjourn the meeting. The meeting was adjourned at 7:24 PM. The next regular meeting will be held on Thursday, April 9, 2026 at 7:00 PM.

Respectfully submitted,

Carol Miller, Vice-President/Secretary