

Little Falls Public Library Board of Trustees

Regular Meeting Minutes

June 11, 2026

The regular meeting of the Little Falls Public Library Board of Trustees was called to order at 7:05 PM, Ms. Anne Kahwaty presiding.

Present: Anne Kahwaty, Carol Miller, Peter Tomasi, Casey Fronzuto, Alexis Ariemma, Shana Opdenberg, Jennifer Cole

Absent: Nancy Friedrich, Thomas Kazmark, Christine Hablitz

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to accept the minutes of the May 14, 2026 meeting. Discussion: None. On a voice vote the motion passed.

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to open the meeting to the public. Discussion: None. A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to close the meeting to the public. Discussion: None. On a voice vote the motions passed.

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to accept the Financial Report for the month of May 2026. Discussion: Fines and Fees are over budget; that's a good thing. People from other towns outside of PALS/PLUS, such as North Caldwell, are purchasing our library cards. Most of our magazines have been paid for the year. On a roll call the motion passed.

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to approve the bills for May 2026 for payment, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to pay the salaries for the months of June, July and August 2026, in advance of the next Board meeting, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

DIRECTOR'S REPORT

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to accept the Director's Report. Discussion: Staff attended several PALS/PLUS meetings. Programs: Saturday, June 20th is Summer Kickoff Carnival with a gaming truck, petting zoo and a bouncy house. Program runs from June 22nd until August 10th. Story Time on Monday evenings. Bird watching at Garret Mountain. Study of historic shipwrecks. Tuesday, June 23rd – Robbie Amodeo, the World of Vogue. The garden beds have been made available to the community. CDs and DVDs are being

weeded. A \$500 donation to the library in memory of Nancy Bayda, former Trustee, has been received. The patio bench has been repaired. Citi Green provided the library with seedlings for patrons. On a voice vote the motion passed.

COMMITTEE REPORTS

Executive: Ms. Kahwaty, Ms. Miller, Mr. Tomasi: No report.

Building and Grounds: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark: See above.

Policy and Planning: Ms. Kahwaty, Ms. Friedrich, Ms. Fronzuto, Ms. Miller: Holiday Pay for Part-time Employees: After probation, they can get paid if they would have worked the day of the holiday. A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to accept this policy, retro to January 2026. On a voice vote the motion passed. The committee will work on more policies over the summer.

Human Resources: Ms. Kahwaty, Ms. Miller, Mr. Tomasi, Ms. Fronzuto: We are still seeking a part-timer to replace Shannon.

Schools and Outreach: Ms. Fronzuto, Ms. Ariemma, Ms. Friedrich: Linda came to School #2 to the kindergarten classes to promote the library. A suggestion was made to have the Library Code of Conduct included at Back to School Night. Linda may go to the event at the park on August 26th for incoming kindergarteners.

Friends: Ms. Friedrich, Ms. Ariemma, Mr. Kazmark: Next meeting is Tuesday, June 16th.

Arts and Culture: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark: This month's exhibit is the artwork of Gina Fazi.

Grants: Ms. Kahwaty, Ms. Hablitz, Ms. Friedrich, Ms. Fronzuto: Rev250 grant is done and has been submitted. Jeff will be taping Sail250 on a boat in New York harbor on July 4th with an MSU student filming it. Dig In Grant: See above.

CORRESPONDENCE: See above

OLD BUSINESS:

Trustee Professional Development: Each Trustee needs to do two hours each year.

2026 Farmer's Market Dates: 6/7, 7/19, 8/2, 9/20 and 10/11.

NEW BUSINESS:

Summer Reading Kick-off Carnival: June 20th, 11 AM until 1 PM.

Peter Tomasi was re-appointed to the Library Board.

Holiday Pay for Part-time Employees Policy: See above.

Library Tee-Shirts for employees and Board – Please wear, along with your name/badge at public library events.

Letter of Support for e-book Legislation in State of NJ Senate: This concerns purchasing e-book materials. It cost \$77 for e-books. We get charged a usage fee for every e-book that goes out. Bill is to make sure that libraries are not subject to excessive costs from publishers. Signed letter by Board will go to Senator Corrado, our representative.

OTHER BUSINESS:

Jennifer provided an updated list of the library Board of Trustees, with their info.

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to adjourn the meeting.

LITTLE FALLS PUBLIC LIBRARY BOARD OF TRUSTEES

2026 REORGANIZATION MEETING, JUNE 11, 2026

The June 11, 2026 regular Library Board of Trustees meeting was adjourned sine die at 7:46 PM.

Ms. Jennifer Cole took the chair.

The Chair asked for nominations for President. Ms. Anne Kahwaty was nominated by Ms. Fronzuto. The nomination was seconded by Ms. Opdenberg. There being no further nominations, the nominations for President were closed.

The Chair asked for nominations for Vice-President/Secretary. Ms. Carol Miller was nominated by Ms. Kahwaty. The nomination was seconded by Ms. Opdenberg. There being no further nominations, the nominations for Vice-President/Secretary were closed.

The Chair asked for nominations for Treasurer. Mr. Peter Tomasi was nominated by Ms. Kahwaty. The nomination was seconded by Ms. Opdenberg. There being no further nominations, the nominations for Treasurer were closed.

A motion was made by Ms. Kahwaty, seconded by Ms. Opdenberg, to approve the nominations. There was no discussion. On a roll call, the Board being unanimous, the Chair cast a single ballot electing the entire slate.

Ms. Kahwaty, President, assumed the chair at 7:49 PM.

Bank and Accounts: Ms. Fronzuto made a motion naming Provident Bank as the location of the library's accounts in 2026. Ms. Opdenberg seconded the motion, which passed unanimously on a roll call.

Attorney: Ms. Fronzuto made a motion naming Mr. Douglas Zucker as the attorney for the library's legal assistance in 2026. Ms. Opdenberg seconded the motion, which passed unanimously on a roll call.

Auditor: Ms. Fronzuto made a motion naming the independent auditing firm of Weikotz and Co. as the auditor for the library in 2026. Ms. Opdenberg seconded the motion, which passed unanimously on a roll call.

Committees (Review, Change and/or Re-appointment):

Executive: Ms. Kahwaty, Ms. Miller, Mr. Tomasi

Building and Grounds: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark

Policy and Planning: Ms. Kahwaty, Ms. Friedrich, Ms. Fronzuto, Ms. Miller

Human Resources: Ms. Kahwaty, Ms. Miller, Mr. Tomasi, Ms. Fronzuto

Schools and Outreach: Ms. Fronzuto, Ms. Ariemma, Ms. Friedrich

Friends: Ms. Friedrich, Ms. Ariemma, Mr. Kazmark

Arts and Culture: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark

Grants: Ms. Kahwaty, Ms. Hablitz, Ms. Friedrich, Ms. Fronzuto

Mayor's Alternate: Ms. Hablitz

School Superintendent's Alternate: Ms. Opdenberg

There being no further business, the meeting adjourned at 7:53 PM. The next regular meeting will be held on Thursday, September 10, 2026 at 7:00 PM.

Respectfully submitted,

Carol Miller, Vice-President/Secretary