

Little Falls Public Library Board of Trustees

Regular Meeting Minutes

March 12, 2025

The regular meeting of the Little Falls Public Library Board of Trustees was called to order at 7:01 PM, Ms. Anne Kahwaty presiding.

Present: Anne Kahwaty, Carol Miller, Nancy Friedrich, Casey Fronzuto, Tom Kazmark, Shana Opdenberg, Jennifer Cole

Absent: Peter Tomasi, Christine Hablitz

Alexis Ariemma took the oath of office and was sworn in as a new Trustee by Ms. Kahwaty.

A motion was made by Ms. Opdenberg, seconded by Mr. Kazmark, to accept the Minutes of the February 13, 2025 regular meeting. Discussion: None. The motion passed on a voice vote, with Ms. Fronzuto abstaining.

A motion was made by Ms. Friedrich, seconded by Ms. Opdenberg, to open the meeting to the public. Discussion: None. A motion was made by Mr. Kazmark, seconded by Ms. Opdenberg, to close the meeting to the public. Discussion: None. The motions passed on a voice vote.

A motion to accept the Financial Report for the month of February 2025 was made by Ms. Friedrich, seconded by Ms. Fronzuto. Discussion: The money market rate is going down. We may look at other local bank rates. Grant monies will now show in two line items (in Expenses and in Income). The expenses for the lighting project will be coming out of Capital. We may wait until the latter part of the year to purchase new children's furniture. On a roll call the motion passed.

A motion was made by Ms. Friedrich, seconded by Ms. Opdenberg, to approve the bills for February 2025 for payment, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

A motion was made by Ms. Opdenberg, seconded by Mr. Kazmark, to pay the salaries for the month of March 2025, in advance of the next Board meeting, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

DIRECTOR'S REPORT

A motion was made by Ms. Opdenberg, seconded by Ms. Friedrich, to accept the Director's Report. Jeff attended the National Heritage Area Foundation meeting. All staff attended a safety meeting. Programs: Irish show, Paper Quilling, How to use Libby and Hoopla, Watercolor painting class. Author Stacey Rubris, Read Across America, Career Carnival for Kids (180 attended), St. Patrick's celebration for kids, FTC kids – Taste the Rainbow, Smash Bros. tournament. Maintenance was done on the dumbwaiter. The 100th anniversary flag has been hung. Calcium has been removed from the walls downstairs. The front doors had to be fixed; they were put back on the track. The P-Card has arrived; Joe and Jenn will be using it. Jeff donated two hemispheres that are hanging in the kids section. We have a new FAX machine. The Roid grant has begun. We now have a new IT specialist. On a roll call the motion passed.

COMMITTEE REPORTS

Executive: Ms. Kahwaty, Ms. Miller, Mr. Tomasi: No report.

Building and Grounds: Ms. Kahwaty, Ms. Miller, Ms. Friedrich: See above. Also, the daffodils are coming up.

Policy and Planning: Ms. Kahwaty, Ms. Friedrich, Ms. Fronzuto, Ms. Miller: We have six policies to look at; scheduled to be done by the end of April.

Human Resources: Ms. Kahwaty, Ms. Miller, Mr. Tomasi: See above.

School and Outreach: Ms. Opdenberg, Ms. Friedrich: See above.

Friends: Ms. Kahwaty, Mr. Kazmark, Ms. Friedrich, Ms. Fronzuto: Next meeting is March 18th at 7:30.

Arts and Culture: Ms. Miller, Ms. Friedrich, Mr. Kazmark: Current display is NJ Women's History Makers.

Grants: Ms. Kahwaty, Ms.Friedrich, Ms. Fronzuto, Ms.Hablitz: Dig-In Grant: There will be a Summer Solstice Party on Friday, June 20th from 6:30 to 8:00 PM celebrating our sensory garden and community garden with raised beds. Linda will run garden programs. NJ State on the Arts Creative Aging Initiative: iPhone Photography. \$10,000 grant for each year for two years; for people over age 55 (a two year program). We would get a 3D printer. An 8 to 10 week program that needs to be taught by professionals. NJ State Library REV250: Revolutionary War landmarks for 250th anniversary celebration next year. Applying to get new cameras for Jeff and Joe to create Revolutionary War videos (15 to 20 minutes) about sites in New Jersey, to be put on YouTube channel. Asking for \$6,000.

Strategic Planning 2025-2030: Committee will meet and discuss feedback from survey.

CORRESPONDENCE: None

OLD BUSINESS:

New Trustee/Current Trustee Refresher Video Training: Report hours to Jennifer

Monthly Trustee Meeting: Report hours to Jennifer

Library Website Hosting Company: Ron Johnson will have a new updated modern website for us.

P-Card Program Replacement: Done

NEW BUSINESS:

State Report Due March 17, 2025: Finished.

Dig-In Grant: See above.

LED Lighting to be Installed on Saturday, March 22nd and Sunday, March 23rd: Need to ask them about dust removal and cleanup. Need to bring in cherry picker. Closing at 1 PM on March 22nd; notice will be on Facebook; also a sign at the front desk.

OTHER BUSINESS: None

There being no further business, a motion was made by Ms. Friedrich, seconded by Ms. Opdenberg, to adjourn the meeting. The meeting was adjourned at 7:43 PM. The next regular meeting will be held on Thursday, April 10, 2025 at 7:00 PM.

Respectfully submitted.

Carol Miller, Vice-President/Secretary