

Little Falls Public Library Board of Trustees

Regular Meeting Minutes

September 10, 2026

The regular meeting of the Little Falls Public Library Board of Trustees was called to order at 7:01 PM, Ms. Anne Kahwaty presiding.

Present: Anne Kahwaty, Carol Miller, Peter Tomasi, Nancy Friedrich, Casey Fronzuto, Thomas Kazmark, Alexis Ariemma, Shana Opdenberg, Jennifer Cole

Absent: Christine Hablitz

A motion was made by Ms. Fronzuto, seconded by Ms. Ariemma, to accept the Minutes of the June 11, 2026 regular meeting and 2026 Reorganization meeting. Discussion: None. On a voice vote the motion passed.

A motion was made by Mr. Kazmark, seconded by Ms. Fronzuto, to open the meeting to the public. Discussion: None. A motion was made by Ms. Friedrich, seconded by Mr. Tomasi, to close the meeting to the public. Discussion: None. On a voice vote the motion passed.

A motion was made by Ms. Fronzuto, seconded by Ms. Ariemma, to accept the Financial Reports for the months of June, July and August 2026. Discussion: The balance in the Capital account is \$242,853.43. The interest rate went up in our bank account. Budget: Monies have been moved into the Books line. We needed to move \$500 into the Unemployment line. The budget is at 60 percent, right where we should be at this time of year. On a roll call the motion passed.

A motion was made by Mr. Tomasi, seconded by Ms. Opdenberg, to approve the bills for June, July and August 2026 for payment, subject to the availability of funds. Discussion: Canopy: They bill us per usage. On a roll call the motion passed.

A motion was made by Ms. Friedrich, seconded by Ms. Opdenberg, to pay the salaries for the month of September 2026, in advance of the next Board meeting, subject to the availability of funds. Discussion: None. On a roll call the motion passed.

DIRECTOR'S REPORT

A motion was made by Ms. Fronzuto, seconded by Ms. Opdenberg, to accept the Director's Report. Discussion: New employee Kirsten started working in July. Jared and Joe attended

PALS/PLUS meetings. Programs: 250 children and adults attended Summer Reading Kick-off Carnival. Jeff did a Sail250 video. Summer Reading closing party was on August 12th. Mr. Campbell returns with chess on September 16th. Author Nancy Barile will be here on September 24th. Final check was received for Rev250 grant. Interest rate on bank accounts increased to 2.75 percent. We now have three Hotspots. Quarterly maintenance was done on the dumbwaiter. Termite damage was discovered and treated. The exterior entrance door was repaired. On a voice vote the motion passed.

COMMITTEE REPORTS

Executive: Ms. Kahwaty, Ms. Miller, Mr. Tomasi: No report.

Building and Grounds: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark: Termites: See above.

Policy and Planning: Ms. Kahwaty, Ms. Friedrich, Ms. Fronzuto, Ms. Miller: Security policy should be ready for review at the October Board meeting.

Human Resources: Ms. Kahwaty, Ms. Miller, Mr. Tomasi, Ms. Fronzuto: There are no open positions at the library at this time.

Schools and Outreach: Ms. Fronzuto, Ms. Ariemma, Ms. Friedrich: School #1 Back to School Night is September 22nd. The library's code of conduct should be made available at that event. We should have a table there. Also we should make a flyer for the Friday Folder.

Friends: Ms. Friedrich, Ms. Ariemma, Mr. Kazmark: They had a meeting on September 8th at 7:30 PM. They will be hosting the Books and Gowns Gala on Saturday, October 10th from 6:00 PM until 9:00 PM.

Arts and Culture: Ms. Kahwaty, Ms. Miller, Ms. Friedrich, Mr. Kazmark: The current exhibit is the art of Roseann Toma (watercolors and pastels).

Grants: Ms. Kahwaty, Ms. Hablitz, Ms. Friedrich, Ms. Fronzuto: Rev250 grant has been closed out. City Green/Dig In grant will close out on November 25th. Jeff will continue to film programs. The committee will continue to look for additional grants.

CORRESPONDENCE: None

OLD BUSINESS:

Trustee Professional Development: Two hours per Trustee by the end of the year. Tell Jennifer which ones you have viewed.

2026 Farmer's Market: Upcoming dates are September 20th and October 18th.

NEW BUSINESS:

Library Interior Renovation: Painting, Carpeting and Circulation Desk:

Jennifer presented the new paint colors for the walls and samples of the carpeting and other floor surfacing. The circulation desk will be moved back from the front door. The book drop will be on springs to go up and down. The painting will be done first; tentative dates are Friday December 4th, Saturday December 5th and Sunday December 6th. The library will be closed for renovations from Monday December 8th until Friday December 19th. Some of the book collections will need to be packed up. Our grand re-opening celebration will possibly be in January. We have an estimate of \$128,00 for all the work. The following is the breakdown:

Circulation Desk: \$42,725

Painting: \$7,000

Electrical Work: \$4,000

Carpeting: \$60,000

Second Floor: \$16,000

A motion to appropriate \$128,912.62 in Capital funds for the above renovations was made by Ms. Fronzuto, seconded by Ms. Ariemma. On a roll call the motion passed.

We will be open for the delivery of books and the return of books while the work is going on. We will do a marketing campaign to let the public know in advance. Information will be displayed on an easel near the front door. We will also let the school kids know ahead of time that they will not be able to come to the library after school during the two-week renovation period.

OTHER BUSINESS:

School #2 will be having a Read-A-Thon from October 7th until October 19th to raise money for their library. The Little Falls Education Foundation is sponsoring it. The goal is to raise \$10,000 to purchase new books.

There being no further business, a motion was made by Ms. Friedrich, seconded by Ms. Opdenberg, to adjourn the meeting. The meeting was adjourned at 7:57 PM. The next regular meeting will be held on Thursday, October 8, 2026 at 7:00 PM.

Respectfully submitted,

Carol Miller, Vice-President/Secretary